

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WELLSVILLE HELD ON APRIL 14, 2008 AT 7:00 PM IN THE TRUSTEES ROOM OF THE MUNICIPAL BUILDING, 156 NORTH MAIN ST WELLSVILLE, ALLEGANY COUNTY, NEW YORK.

PRESENT: Mayor: James Cretekos
Trustees: Laurie Hennessy, Judy Lynch, and Tink LaForge
Chief of Police: Steven Mattison
DPW Director: William Whitfield

ABSENT: Trustee Jamie Herman

VISITORS: Kathryn Ross, Paul Garis, and Rich Mangels..

The meeting opened with the pledge to the flag.

Mayor Cretekos called the meeting to order and announced the first order of business would be the approval of the minutes of the previous regular meeting held on March 24, 2008. **Motion made to accept the minutes by Trustee Lynch with a second by Trustee Hennessy the minutes were approved as presented.**

Mayor Cretekos asked for approval of the minutes of the organizational meeting held on April 7, 2008 at 6:00pm. **On a motion by Trustee Hennessy and second by Trustee LaForge the minutes were approved as presented.**

Mayor Cretekos asked for approval of the minutes of the public budget hearing held on April 7, 2008 at 7:00pm. **On a motion by Trustee LaForge and second by Trustee Hennessy the minutes were approved as presented.**

The Mayor opened the meeting for public comments;

- No comments offered.

MAYOR'S BUSINESS:

1. Mayor Cretekos requested approval of a request from the Southern Tier Child Advocacy Center of Olean to erect a banner in downtown Wellsville during the balance of the month of April announcing that 'April is National Child Abuse Prevention Month'. **Based on concerns voiced by Mr. Whitfield regarding the fact that there is no solid anchor points in the downtown area to safely hold the banner the request was tabled for further review by the Mayor and Mr. Whitfield on a motion made by Trustee Lynch and second by Trustee LaForge.**
2. Mayor Cretekos requested approval to make Grace Smith's pay scale at Grade 4 to agree with what Mayor Thompson approved on 3/26/08, instead of the Grade 3 Step 2 that was approved by the Board originally. A question was raised regarding whether Mayor Thompson had the authority to approve the change without prior Board approval. **Based on the questions being asked this item was tabled in order for Mayor Cretekos to do more research on a motion by Trustee LaForge and second by Trustee Hennessy.**
3. Mayor Cretekos read the following proclamation:

PROCLAMATION

WHEREAS, the sacrifices of those who have lost their lives, their health or their livelihood as a result of their military services are rightly the concern of all citizens, and

WHEREAS, the annual distribution of the American Legion Poppies offers an opportunity for the people of the community to express their solicitude for those persons who have paid more than their fair share of the cost of freedom, and

WHEREAS, the American Legion poppies are assembled by disabled veterans and the proceeds of this worthy fund raising campaign are used for the benefit of the disabled and needy veterans and for the widows and orphans of deceased veterans in the desire to honor the dead by helping the living.

NOW, THEREFORE, I, James Cretekos, Mayor of the Village of Wellsville do hereby urge the citizens of this community to recognize the merits of this cause by contributing generously to its support through the purchase of poppies beginning April 15, 2008 through May 31, 2008.

The Board unanimously approved the proclamation.

4. Mayor Cretekos announced that The New York Municipal Insurance Reciprocal & Combined Financial Services, Inc. are presenting a seminar on 'Workplace Violence Prevention' on Wednesday April 23, 2008 between 5:30pm and 7:30pm to be held at the Crossroads Commerce Center – Conference Room. Director Whitfield was asked if there would be participants from DPW attending this important topic and he indicated that would be the case.
5. Mayor Cretekos requested approval for Wellsville Balloon Rally, Inc. to hold this year's parade on Saturday July 12, 2008 along Main Street between Pearl and State with lineup at 10:00am and start at 11:00am. **On a motion by Trustee Lynch and second by Trustee LaForge the request was approved.**
6. Mayor Cretekos announced that due to the current budget constraints there will be no bulk trash pick-up scheduled for this spring. The possibility of a fall pick-up will be reviewed closer to that timeframe.
7. Mayor Cretekos announced that the next District IV meeting will be held on Saturday April 19th at 10:00am at the Andover Town Hall.
8. Mayor Cretekos announced that the Allegany County Department of Health is sponsoring a presentation by The Salvation Army on May 13th from 1:00pm to 3:00pm at Jones Memorial Hospital in the Walchi Education Room. The program will provide clarification on the resources the Salvation Army has that are of assistance to all emergency services departments. All community leaders are encouraged to attend, and they should confirm attendance by calling the Health Department at 268-9717 by May 8th.

9. Mayor Cretekos provided the Board with a proposed communication for the Town of Wellsville Council regarding an extension request by the Village regarding the Wal-Mart SEQR process. He asked each trustee to review and give him their thoughts.

TRUSTEES BUSINESS:

HERMAN: Absent

HENNESSY: Asked Director Whitfield if the DPW office provides parking permits for the old Super Duper parking lot. Director Whitfield indicated that his office does provide these permits and that they are conditioned on whether any available slots are open. Trustee Hennessy encouraged Mr. Garis to go to the DPW office at his convenience to check on the permit availability for his vehicle.

LYNCH:

1. Indicated that she had received a request from Andrew Harris to hold a block party on June 21st from 3:00pm to 1:00am between Jefferson and Pearl. **On a motion made by Trustee Lynch and second by Trustee LaForge the request was approved.**
2. Indicated that she had received a request from Andrew Harris for a waiver of the Open Container Law for Saturday June 21st from 3:00pm to 1:00am between Jefferson and Pearl in conjunction with the approved Block Party. **On a motion by Trustee Lynch and second by Trustee LaForge the request was approved.**

LAFORGE: Nothing at this time.

DEPARTMENT REPORTS:

FIRE DEPARTMENT: NONE

POLICE:

1. Chief Mattison updated the Board on the recent 'Abduction' situation that took place involving a minor child and an individual driving an Orange Ford Explorer. Based on the information obtained from the child it is not believed to have been an abduction, but it was felt appropriate to send out an alert to all police agencies as a cautionary approach. The Board commended the Police for their quick professional and positive response to the situation.
2. Chief Mattison mentioned to the Board that due to the construction scheduled on the arterial and the impact expected on the junction of S. Main St. and Route 417 the usual route for the Memorial Day Parade may be adversely affected.

DPW:

1. Director Whitfield requested that the Board accept the letter of resignation by Mike Kaufmann from the position of Line Worker with the Electric Department effective April 25, 2008. **On a motion by Trustee Hennessy and second by Trustee LaForge the resignation was accepted.**

2. Director Whitfield requested authorization to proceed with posting and hiring a new Line Worker to replace Mr. Kaufmann. **On a motion by Trustee Hennessy and second by Trustee LaForge authorization was approved.**
3. Director Whitfield requested approval to transfer \$2,475.00 from F8340.202 Hydrants to F8341.401 Capital Account to cover costs of water line material bid for Williams Avenue. **On a motion by Trustee Hennessy and second by Trustee Lynch the transfer was approved.**
4. Director Whitfield requested approval of Jeff Smith, Phil Hyer and himself to attend a special meeting for New York Municipal Power Agency on April 24, 2008 in Syracuse at a cost of \$45 per person. **On a motion by Trustee Lynch and second by Trustee Hennessy the request was approved.**
5. Director Whitfield requested approval for appropriate DPW employees to attend the Southern Tier West Local Government Conference at Houghton College on May 7, 2008 at no cost to the Village. **On a motion by Trustee LaForge and second by Trustee Hennessy approval was granted.**
6. Director Whitfield requested approval of a tree bid submitted by True Cut Tree Service in the amount of \$5,479.00. The other bids received were \$12,435.00 from Twin Tree and \$5,595.00 from Cut Above. **On a motion by Trustee Hennessy and second by Trustee LaForge the bid from True Cut Tree Service was accepted.**
7. Director Whitfield requested authorization to send a letter to Hyland Facilities for the 2008 Leachate Agreement. The Village will submit a bid of providing the service at 2 cents per gallon processed. The anticipated revenue generated by the agreement will be \$40,000.00 annually. **On a motion by Trustee LaForge and second by Trustee Lynch the authorization was given.**

CLERK TREASURER:

1. Clerk Caldwell requested approval for the following current vouchers listed in Abstract #20 dated April 15, 2008 to be paid as reviewed by the Trustees. **Motion made by Trustee Hennessy seconded by Trustee Lynch to pay bills in the total amount as follows;**

Fund A	\$153,024.87	Vouchers	823 to 901
Fund CT	27,177.02		33
Fund EE	247,286.91		356 to 396
Fund F	24,920.75		375 to 421
Fund G	16,334.58		408 to 450
Fund R	11,783.29		94 to 108
Fund TA	<u>1,121.98</u>		17
Total	<u>\$481,649.40</u>		

2. Clerk Caldwell informed the Board of the current planned audit schedule by the Villages outside auditors. They will be on-site to begin the audit of the May 31, 2007 year-end the week of April 21 – 25, 2008. They anticipate that the audit will be completed prior to May 31, 2008. The May 31, 2008 year-end audit is scheduled to commence in July 2008 with a completion in August 2008.
3. Clerk Caldwell requested approval to transfer \$12,325.00 from A1990.400 Contingency to fund appropriations for A1325.412 Payroll Software of \$3,600.00, and A1325.413 Accounting Software of \$8,725.00. Each of these items were not budgeted in the current year's budget but the amounts incurred reflect charges for

the past two years. **On a motion by Trustee LaForge and second by Trustee Hennessy the transfer was approved.**

4. Clerk Caldwell informed the Board that the March 31, 2008 General Fund Revenues and Expenditures were in their packets and that they would be formally submitted for acceptance at the next meeting.

Mayor Cretekos requested that the Board move into Executive Session to discuss personnel matters. **On a motion by Trustee Lynch and second by Trustee Hennessy the Board moved into Executive Session at 7:40pm.**

Mayor Cretekos requested that the Board move from Executive Session to Regular Session. **On a motion by Trustee LaForge and second by Trustee Hennessy the Board moved back into Regular Session at 8:18pm.**

Mayor Cretekos requested that Terrence R. Freeman be hired as the Part-Time Property Maintenance Officer on a 6-month probationary period at a rate of pay of \$20.00 per hour. **On a motion by Trustee Lynch and second by Trustee LaForge the request was approved.**

With no further business the meeting was adjourned on a motion by Trustee Hennessy and second by Trustee LaForge at 8:20 pm.

Respectfully submitted,

Darrell Caldwell
Village Clerk/Treasurer