



# Village of Wellsville

Code Enforcement Office  
156 North Main Street \* Wellsville, New York 14895  
Phone: (585) 596-1755 \* FAX: (585) 593-7260

DATE / TIME RECV'D.

## CODE INQUIRY FORM

The information from the code inquiry form will not be disclosed by any persons, only by legal proceedings of the Freedom of Information Act, and charges per copy may apply.

Reported by: \_\_\_\_\_

Phone#: \_\_\_\_\_

Mailing Address \_\_\_\_\_

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Address of Concern: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Tenant Occupied: \_\_\_\_\_

Nature of Inquiry: \_\_\_\_\_

Have photos been taken?: yes \_\_\_ no \_\_\_ Available Copies: yes \_\_\_ no \_\_\_

If inquiry results in legal action would you be willing to testify in court, if necessary? \_\_\_ YES \_\_\_ NO

### **ACTION BY CODE ENFORCEMENT OFFICER**

Site Inspection Completed (date/time): \_\_\_\_\_

Report of Findings: Warranted – Yes \_\_\_ No \_\_\_ Photos – Yes \_\_\_ No \_\_\_ Importance : E H M L

Description: \_\_\_\_\_

NOTES: \_\_\_\_\_

\_\_\_\_\_  
Code Enforcement Officer – Signature