

Zoning Permit Application - SIGN



Village of Wellsville
Code Enforcement Office
156 North Main Street
Wellsville NY 14895
585-596-1755 585-593-7260 Fax
www.wellsvilleny.com

APPLICANT INFORMATION

Address where sign will be placed: _____

Property Owner Name: _____ Phone: _____

Property Owner Address: _____ e-mail address _____

Is the location a single or multiple occupancy: _____

Lessee: _____ Phone: _____ email address: _____

Contractor: _____ Phone: _____ email address: _____

Contractor Address: _____

WC/DIS Insurance *SUBMIT ONE OF THE FOLLOWING:* Exemption Form CE-200 / Proof of Coverage U26.3 or C105 / Homeowner as Contractor BP-1

SIGN INFORMATION

Type of Sign: _____
(building face, freestanding, awning, etc.)

Sign Text: _____

Sign Materials/Construction: _____

Sign Illumination: _____

APPROVALS REQUIRED Zoning Officer: _____ Planning Board: _____ DOT*: _____
DOT approval required if sign is located within 500 feet of or visible from state highway

Note any contingencies/restrictions: _____

ADDITIONAL REQUIREMENTS:

1. Accurately scaled elevation of the full building side of lease space showing the proposed sign including all lettering, logos or other decorations as they will appear on the building in color and form.
2. Elevation must show building/lease space width and height dimensions and location of sign.
3. Photographs of other signs on the same and or neighboring buildings.
4. Details of the sign attachment to building and method of illumination.
Items one (1) through four (4) must accompany the initial application for Planning Board review.
5. Electrical specifications to be provided to Code office prior to permit being issued.
6. Third party electrical inspection is required. Inspection Report to Code Officer before COC will be issued.

I, (print) _____ **HEREBY CERTIFIES THAT HE/SHE IS THE applicant and/or owner named above; and that all statements contained in this application are true to the best of his/her knowledge and belief, and that the work will be performed in the manner set forth in this application and in the plans and specifications filed therewith and that all work will be done in full compliance with the NYS Uniform Building Code, Energy Conservation Construction Code, and local laws.**

Submitted by: _____ Date: _____

A copy of the Sign Committee's decision will be provided to the applicant at the email address provided. If approved, the Sign Permit will be issued by the Code Enforcement Officer (585) 596-1755.

FOR OFFICE USE ONLY

Received by/ date: _____ Reviewed by/on: _____

Inspection Completed: _____

Fire Department Notice: _____ Date: _____