

MINUTES OF A BOARD MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WELLSVILLE HELD ON August 22, 2016 AT 7:00 PM IN THE TRUSTEES ROOM OF THE MUNICIPAL BUILDING, 156 NORTH MAIN STREET, ALLEGANY COUNTY, WELLSVILLE NEW YORK.

PRESENT: Mayor: Judith Lynch
Trustees: Randy Shayler, Jamie Herman, Dawn Ketchner,
Pete Cook
Treasurer: Earl Johnson
Village Atty: Dan Synakowski
Dir. DPW: Bill Whitfield
Police Chief: Tim O'Grady

VISITORS: Rae Franklin, James Franklin Jr., Jim Franklin, Mary Franklin, Jacob Franklin, Leo Preston, Deborah Howard, Bryan Gamache, Ed Perkarek, Harry Sicherman, Chuck Bell

The meeting opened with the flag raising in honor of "Senior Airman Franklin James E "REDHORSE". Senior Airman Franklin James E. led everyone in the pledge to the flag.

Mayor Lynch announced the first order of business was the acceptance and approval of the minutes from the regular meeting held August 08, 2016. Trustee Cook made a motion to accept the minutes and Trustee Herman seconded the motion.

MAYOR:

1. Mayor Lynch announced the Greater Allegany County Chamber of Commerce 2016 Legislative Breakfast will be held Friday, September 16th from 10:00 am to 12:00 pm at the Reinhold Campus Center, Dining Hall, on the Houston College Campus.
2. Mayor Lynch announced the ACCORD Corporation sent a notification of Housing Rehabilitation Project Proposals. ACCORD is developing proposals to be submitted to New York State Homes and Community Renewal under the Access to Home – Medicare and Residential Emergency Services to offer (Home) Repairs to the Elderly (RESTORE) programs.
3. Mayor Lynch asked for the consideration and approval of Resolution No. #17-7 To Adopt the NYS Archives Records Retention and Disposition Schedule MU-1:

**RESOLUTION NO. #17-7
OF THE VILLAGE BOARD OF TRUSTEES**

**TO ADOPT THE NYS ARCHIVES RECORDS RETENTION
AND DISPOSITION SCHEDULE MU-1**

At a regular meeting of the Board of Trustees of the Village of Wellsville, New York held on August 22, 2016, the following resolution was adopted:

WHEREAS, The New York State Archives published an official Record Retention and Disposition Schedule through The State Education Department; and

WHEREAS, this schedule applies to Cities, Towns, Villages and Fire Districts in New York State; and

WHEREAS, the Board of Trustees wishes to formally adopt this record retention and disposition schedule.

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Wellsville adopts the NYS Archives Records Retention and Disposition Schedule MU-1 as written in 1988 and revised in 2003.

Dated: August 22, 2016; this resolution shall take effect immediately.

Trustee Trustee
Moved by Herman, seconded by Cook

The foregoing resolution was adopted by the Board of Trustees of the Village of Wellsville by roll call:

| | | |
|-----------------|------------|------------------|
| Trustee Shayler | <u>Aye</u> | Trustee Ketchner |
| <u>Aye</u> | | |
| Trustee Herman | <u>Aye</u> | Trustee Cook |
| <u>Aye</u> | | |
| Mayor Lynch | <u>Aye</u> | |

I, Kathy Kinder, do hereby certify that resolution #17.7 was passed at a meeting of the Board of Trustees of the Village of Wellsville, New York held on August 22, 2016, and is incorporated in the original minutes of that said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Certified by the Village Clerk

4. Mayor Lynch requested consideration and approval to hold two (2) public hearings on September 12th, 2016:
 - 6:30 pm – A Local Law Providing for Village Regulation of Unsafe Property #6
 - Trustee Herman made a motion to approve the public hearing and Trustee Shayler seconded the motion.

6:45 pm – Restore NY Communities Initiative

Trustee Herman made a motion to approve the public hearing and Trustee Ketchner seconded the motion.

TRUSTEES' BUSINESS:

SHAYLER:

1. Trustee Shayler made a motion to accept and approve the vouchers as listed in the Abstract of Vouchers dated August 22nd, 2016. Trustee Herman seconded the motion. Carried.
2. Trustee Shayler made a motion to accept and approve the Treasurer's Report for July 2016. Trustee Herman seconded the motion. Carried.
3. Trustee Shayler introduced the new Procurement & Budget Modification Form.
4. Trustee Shayler announced the receipt of the Fireboard minutes of August 15, 2016, the Treasurer's Report of August 2016, and the Fireboard bills for August 2016.

HERMAN:

1. Trustee Herman requested executive session for personnel matter.

KETCHNER:

1. None to report.

COOK:

1. Thanked the Board for the flag that flew over the Municipal Building in honor of his grandson, PO3 Dominic F. Green.
2. None to report.

POLICE:

1. Requested approval from the Board members to accept donations and pursue to secure funding for a Speed Trailer. Trustee Herman made a motion to approve Chief O'Grady's request. Trustee Cook seconded the motion. Carried.

DPW:

1. Bill Whitfield stated the Burrous Building stabilization is complete.
2. Bill Whitfield thanked Brad Mattison, Asst Public Works Dir., for the great work he had done while Bill Whitfield was on vacation. Brad faced the storm that had rolled thru Wellsville and then the water leak.

ATTY:

1. None to report.

TREASURER:

1. Requested executive session for personnel matter.

Mayor Judith Lynch opened the floor to Mr. Harry Sicherman and Mr. Chuck Bell, with the Harrison Studio. Mr. Sicherman spoke to the Board about the steps the village has gone through getting the Burrous Building where it is now. Mr. Bell spoke to the Board about what others steps are needed to be completed enable to move forward. There are grant monies and state funding the village may apply for to prepare the Burrous Building for mixed-use development.

On a motion made by Trustee Herman and seconded by Trustee Shayler the Board moved out of regular session and into executive session at 7:35 pm.

On a motion made by Trustee Shayler and seconded by Trustee Cook the Board moved out of executive session and back into regular session at 9:14 pm.

Trustee Herman made a motion to pay \$19.50 per hour to Jo Fenske, Code Enforcement Officer, effective August 29, 2016. Trustee Ketchner seconded the motion. Carried.

On a motion made by Trustee Herman and seconded by Trustee Cook the meeting was adjourned at 9:15 pm.

Respectfully submitted,

Kathy Kinder
Village Clerk

Per NYS Amendment to the State's Open Meeting Law, public records already available under FOIL, in addition to any resolution, law, rule, regulation, policy or any amendment, that is scheduled to be the topic of discussion at an open meeting, is available upon request to the extent practicable as determined by the Village of Wellsville. The Village of Wellsville will post board meeting agendas and minutes on its web site at www.wellsvilleny.com.